

THERMOSTAT SETTINGS

When Guest are not present

On cold days:

- The Office programmed to 68 degrees at 5 am and 60 degrees at 5 pm.
- When the dorms are not in use keep the heaters set on off and set the lower level to 50 on 24 hour freeze days and leave the top floor on off.
- When Oxley is not in use keep the heaters off and set the thermostat that provides heat to the kitchen and restrooms at 50 on 24 hour freeze days and the set the other thermostats on off.
- When the kitchen building is not in use leave the thermostat that provides heat to the kitchen at 60 at all times. Keep the other thermostats set on off and set the restroom thermostat to 50 on 24 hour freeze days and the other thermostats on off. Keep all doors closed in all rooms.
- All other buildings use oil heaters at lowest setting on 24 hour freeze days and off on all others.
- The Guest Lodge rooms, Walkingstick, Tiny Houses should each have a space heater set only to emergency freeze mode only.

NOTE: All occupied buildings should be set at a maximum of 68 degrees for heat... Sweaters are worn in winter for a reason.

On days below freezing all day for consecutive days:

- The dorms and large buildings need to have the thermostats turned 50 degrees
- The Kitchen set to 60 degrees
- The Guest Lodge rooms, Walkingstick, Tiny Houses should each have a space heater set only to emergency freeze mode only.
- Please everyone keep an eye on the thermostats in winter so we aren't wasting money unnecessarily heating unused buildings.

On a Mild Temperature Week:

- Be in every building at least Monday, Wednesday, Friday

On a Freezing Temperature Week:

- Be in every building every day

